



# CHANGE OF ADDRESS FORM

Address change for ☐ CPA/PA  
☐ Firm (corporation, partnership)  
☐ Applicant

## NAME OF CPA/PA OR APPLICANT FOR LICENSURE

License No.

Last

First

Middle

## FIRM

Type ☐ Corporation ☐ Partnership ☐ Fictitious name License No.

Firm name

Your title

Must be an owner/  
principal to  
complete firm  
address change.

## NEW ADDRESS OF RECORD (required)

☐ Home ☐ Business

Business name  
(If applicable)

Street

Unit/apt. #

City

State

ZIP

If you are a  
licensed CPA/PA  
or firm, your  
address of record is  
public information,  
and all CBA  
correspondence  
will be sent to this  
address.

## FORMER ADDRESS OF RECORD

Street

Unit/apt. #

City

State

ZIP

\*If your address  
of record is a P.O.  
box or mail drop,  
you are required  
to provide a street  
address. This  
alternate address  
will **not** be posted  
on CBA's online  
License Lookup.

## ALTERNATE ADDRESS\* FOR MAIL DROPS AND P.O. BOXES

Street

Unit/apt. #

City

State

ZIP

## CONTACT INFORMATION


Email address

Phone number

I certify the truth  
and accuracy  
of all these  
statements and  
representations.

Print your name

Date

 Signature (form must be signed)

A licensee who fails to notify the California Board of Accountancy within 30 days of a change of address of record may be subject to citation and fine (fines ranging from \$100-\$1,000) under the California Code of Regulations, title 16, division 1, sections 3, 95 and 95.2.

The CBA maintains a list of all licensees. This list is sold to requestors for mailing list purposes. Check here ☐ if you do not want your name included on this list. Please note: Your name and address of record is public information and can be accessed through our website at [www.cba.ca.gov](http://www.cba.ca.gov).

This form is being provided for your convenience. Other forms of written and signed notice may be accepted by the CBA. Please allow five to seven business days for address changes to be reflected in License Lookup.

Email to: [adminunit@cba.ca.gov](mailto:adminunit@cba.ca.gov) Fax to: (916) 263-3678  
Mail to: 2450 Venture Oaks Way, Suite 300, Sacramento, CA 95833  
Contact CBA: (916) 263-3680

